

January 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Finalize 2010 Business/Tax Records						1 New Year's Day 
2	3 Schedule Tax Appointment	4	5	6	7	8 Backup Your Computer Data Today! 
9	10	11	12	13	14	15
16	17 Martin Luther King Jr. Day 	18 Monthly Federal Tax Deposit Due 4th Qtr Personal Estimated Tax Deposit Due TAX DUE	19	20 PA Monthly Sales Tax Due TAX DUE	21	22
23	24	25	26	27	28	29
30	31 TAX DUE Quarterly Payroll Reports Due Annual 944 Report Due FUTA 940 Report Due Excise Tax Due Give W-2's to Employees Give 1099's to Subs	Take Inventory! Record Auto Mileage!				